

NOTICE TO PROSPECTIVE PROFESSIONAL CONSULTANTS

The State of Hawaii, Department of Defense, Engineering Office, is seeking qualified professional firms to provide professional services in the following disciplines for Fiscal Year 2015 Capital Improvement Projects (CIP) and other projects. CIP projects are subject to legislative budget approval. Categories listed below include, but are not limited to planning, design, development of construction documents, construction management, field investigations, and other related services. Categories being sought are:

1. ARCHITECTURE
2. HISTORICAL ARCHITECTURE
 - a. Historic American Building Surveys
 - b. Historic Site Surveys
3. GEOGRAPHIC INFORMATION SYSTEMS SUPPORT
4. ENGINEERING
 - a. Civil
 - b. Mechanical
 - c. Electrical
 - d. Geotechnical
 - e. Structural
 - f. Renewable Energy
5. ENVIRONMENTAL SERVICES
 - a. Site Assessment – Phase I and II Preparation and Reporting
 - b. Environmental Engineering – Such as Sanitary Engineering
 - c. Environmental Condition of Property (ECOP), Environmental Impact Statement (EIS), and Environmental Assessment (EA) preparation.
 - d. Site Remediation
 - e. Compliance Clean-up
 - f. Compliance Assessments
 1. Comprehensive Environmental Response Compensation and Liability Act (CERCLA) Site Investigation
 - g. Hazardous Material Assessment, Testing, Removal (Lead Paint, Asbestos, etc.), Training and Instruction
 - h. Hazardous Waste Management
 - i. Cultural/Natural Resources-
 1. Archaeological Inventory Surveys, Monitoring and Investigation Services
 2. Maintenance and Treatment Plans
 3. Integrated Natural Resources Management Plans
 4. Threatened and Endangered Species Monitoring and Surveys
 5. Ecosystem Restoration Services
 - j. Predator Control
 - k. Invasive Species Surveys, Management and Removal
 - l. Biological Assessments and Surveys
 - m. Botanical Assessments and Surveys
 - n. Water Quality Permits and Plans Preparation

- o. Air Quality Assessment and Monitoring
- p. Water Quality Assessment, Monitoring and Management
- q. Radon Assessment, Testing and Mitigation
- r. Environmental Management Systems
- s. Environmental Compliance Training and Instructions
- t. Safe Drinking Water Act (SDWA) Permits, Plans Preparation, Assessments and Reporting
- u. Other Environmental Services
- 6. LANDSCAPE ARCHITECTURE
- 7. LAND SURVEY
- 8. PLANNING
 - a. Master Planning
 - b. Strategic Planning
 - c. Emergency Preparedness
 - d. Logistics Planning
 - e. Communications Planning
 - f. Planning Assessments
 - g. Operational Planning
 - h. Risk and Vulnerability Planning
- 9. CONSTRUCTION MANAGEMENT
- 10. Leadership in Energy and Environmental Design (LEED)
- 11. Commissioning and Retro-Commissioning
- 12. INTERIOR DESIGN

Consultants interested in providing professional services must submit only the original of the following items to the State of Hawaii, Department of Defense, Contracting and Engineering Office, 3949 Diamond Head Road, Building 306A, Room 228, Honolulu, Hawaii 96816-4495, prior to 4:30 p.m., June 20, 2014.

1. Letter of interest indicating the categories that the firm is interested and qualified to provide professional services. Firms shall indicate the category of service for which they want to be considered in their letter of interest. Firms that want to be considered for more than one category of service shall indicate all such categories in their letter of interest. Firms will not be considered for categories not listed in the letter of interest.
2. Interested individuals or firms should submit a completed Federal Standard Form (SF) 330, or a CIP DPW form 120.
3. Statement of Qualifications (SOQ) or executive summary for each project category requested highlighting the firm's qualifications, expertise and experience.

4. The names and phone numbers of up to five (5) clients who may be contacted including a minimum of two (2) for whom services were rendered during the preceding year.
5. Statement indicating any conflicts of interest in performing services for DAGS and/or the State of Hawaii. List membership on State boards, commissions, etc. For additional information, please refer to the State Ethics code, Chapter 84, Hawaii Revised Statutes, or go to the Hawaii State Ethics Commission Web site at <http://hawaii.gov/ethics/>.
6. Firms interested in construction management, must provide the name, experience and qualifications (training courses, certifications, etc.) of the proposed project/construction/program manager.
7. Any relevant information on the firm's 1) experience, 2) expertise, and 3) past performance including, but not limited to quality of work, cost control and ability to meet schedules may be submitted.

Incomplete Submittals: Submittals received by the due date, but with missing or deficient items will be considered "incomplete." Applicants will be notified of the deficiencies and will have five (5) working days from the notification date to submit all the required items or their submittal will be considered "late."

Late Submittals: Submittals received after the above due date will be considered "late." Qualified applicants may be considered for projects for the balance of the fiscal year after a qualification period of up to ninety (90) calendar days.

GENERAL INFORMATION

Selection of professionals will be made in accordance with Section 103D-304, Hawaii Revised Statutes and Section 3-122-Subchapter 7, Hawaii Administrative Rules, as amended. The selection criteria employed in descending order of importance shall be:

1. Experience and professional qualifications relevant to the project type. Note that qualifications may include accreditation, such as LEED, for applicable projects.
2. Past performance on projects or similar scope for public agencies or private industry.
3. Capacity to accomplish the work in the required time.
4. Any other criteria as determined by the selection committee to be relevant or necessary.

The PDF file of the form SF 330 can be electronically accessed on the GSA website at: <http://www.gsa.gov/portal/forms/type/TOP>

The CIP DPW Form 120 can be accessed on the State website at:

<http://hawaii.gov/forms/department-of-accounting-and-general-services/cip-dpw-120/view>

A Hawaii State license is required for architecture, engineering, landscape architecture and surveying. Planning firms must have the necessary education, training and experience. Project management, construction management, and program management firms must have a Hawaii licensed architect or engineer on staff. Federal EPA and State Department of Health accreditation and training are required for projects involving the removal of asbestos-containing materials (ACM), lead-containing paints (LCP), underground storage tanks (UST), and other hazardous materials.

Darryll D.M. Wong
Major General
Adjutant General

Posted on: May 15, 2014